

**TOWN OF SOMERS
WATER POLLUTION CONTROL AUTHORITY
P.O. BOX 308
SOMERS, CT 06071**

**REGULAR MEETING MINUTES
FEBRUARY 7, 2012
Town Hall Lower Level Conference Room 7:30 P.M.**

I. CALL TO ORDER

Chairman Jim Botellio called the regular meeting to order at 7:32 p.m. Members present: James Faust, Mark Marschall, Daniel Fraro, Steve Getman and Steve Jacobs

Members absent: George Van Tasel, Jr.

II. MINUTES APPROVAL (January 3, 2012)

Steve Jacobs mentioned the motion to the Minutes of January 3, 2012 on the first page at the bottom should read Steve Getman seconded not Charles Colby. On the second page in the first paragraph take out the word "attended". It should read, "When Charles Colby read the BOF minutes."

Motion was made by Steve Getman to approve the Minutes as amended. Jim Faust seconded it. All were in favor, motion carried unanimously.

III. WPCA 2012-13 Budget

Mr. Jacobs distributed a draft of the WPCA 2012-2013 Budget. The revenue has gone up a little because there was a fee increase in 2010. It went into effect in August and it reflects the added income. Permits have gone up but the Plan Reviews have gone down. The estimated revenue for 2012-13 is \$15,075.00.

On page 2 is the draft of the budget. The superintendent position is now being taken directly out of the Somersville O&M Budget. It will not be reflected in this budget down the road. Since it was expenditure, Mr. Jacobs is keeping it as a line item for review. Mr. Jacobs further reported they are still under budget as far as 2011-12 expenditures. The proposal is pretty much like last years' with the exception of the superintendent line item. No information has been reported regarding whether the Town will be giving out raises this year.

The Billing Consultant, George Rostkowski, still is in this budget but is reimbursed by the sewer O&M budgets. Mr. Jacobs said the cell is now combined with the town plan. It was cheaper to roll it in one plan .

Jim Faust made motion to approve the proposed WPCA 2012-2013 budget. Mark Marschall seconded it. All were in favor, motion carried unanimously.

Mr. Jacobs reported the Board of Selectman has tentatively scheduled a meeting for February 13 in the afternoon to go over the budget. Mr. Jacobs will verify the time of the meeting.

IV. WATER SYSTEM**Cash Flow****Water Ordinance**Cash Flow

Jim Botellio asked if the Special Board of Finance Committee Minutes were online. Jim Botellio said those Minutes are what they agreed to.

Jim Botellio said he wants to make a motion that any new funds that come in for the water assessments and/or connection fees will be turned into the General Fund to pay for the remaining bond. The second motion, the CFO will report results every June and December to the BOF of the amount of funds collected.

Dan Fraro made motion the WPCA agrees all water assessment/connection fees collected from this point forward and will be collected and applied to the general fund to pay back the original bonding for the water system installation. Any new water assessments will be inputted yearly by the WPCA and/or Town Sanitarian to the CFO. Mark Marschall seconded it. All were in favor, motion carried unanimously.

Dan Fraro made a motion that states the Town Financial Officer will report the status of the water assessments and/or collection of water finances to the Board of Finance and the WPCA in June and December of each year. Jim Faust seconded it. All were in favor, motion carried unanimously.

Water Ordinance

Mr. Jacobs sent over the proposed language to Attorney Carl Landolina and responded that ‘it looks fine to me’. Mr. Jacobs said he could put it into a hearing notice and publish it. We changed the language in Sections 204.11 and 204.12. Mr. Jacobs will put it in the paper and then the WPCA can hold a Public Hearing. The meeting will be held at 7:15 p.m. on March 6, 2012.

V. SEWER BILLING – DELINQUENT ACCOUNTS

Mr. Jacobs reported on the delinquent accounts. They made a few more collections. According to the tax attorney two payments have been paid off. Two are on payment plans. There are five properties that have not paid anything as of yet and they will be put it into a tax sale if they do not respond to him. Mr. Jacobs received a letter from the attorney letting him know of the payments he has already received.

VI. SOMERSVILLE WPCF – GENERATOR

Mr. Jacobs said it looks like we finally got the bugs out. Huntington Power came back and went through a complete startup and rebalanced the voltage. Huntington Power reset all of the alarm controls. Mr. Jacobs has a call into Generac Generators to see if they can extend the warranty.

Jim Botellio asked if they knew what happened. Mr. Jacobs said that the technician was not sure, but the restart appears to have solved the problem. Mark Marschall asked if he issued a service report. Mr. Jacobs said he probably does and the service manager called him the next day to see if he was satisfied. Jim Botellio wants a report of the cause and to put it in the file. In case it happens again.

VII. CORRESPONDENCE/AUDIENCE PARTICIPATION

A letter was sent out to Mr. LaCasse regarding reduction in edu's and he did pay the revised bill. Mr. Jacobs received the most recent survey for sewer user rates around the state. We are not in the bottom 10 anymore because we raised our rates to \$250.00. The average annual sewer charge for a single household is \$369.00. We rank 17 out of all sewer plants.

VIII. BILLS/TRANSFERS

Mr. Jacobs submitted bills and are listed as follows:

CBS (for map copier toner)	\$380.00
RCP, Inc.	\$ 75.62
RCP, Inc.	\$ 27.31
Millipore (for laboratory supplies)	\$ 85.13
Katz & Seligman (for legal opinion)	\$ 120.00
Environmental Monitoring Labs	\$ 556.50

Jim Faust made a motion to approve the bills. Steve Getman seconded it. All were in favor, motion carried unanimously.

Mr. Jacobs also submitted a Transfer for \$820.00 for the year end audit and it is coming out of the Sewer and Water budgets and will be transferred to the General Fund.

Steve Getman made a motion to transfer \$820.00 from the WPCA, Somersville and Maple Ridge accounts and reimburse the General Fund – Clerical. Mark Marschall seconded it. All were in favor, motion carried unanimously.

IX. ADJOURNMENT

Jim Faust made motion to adjourn the WPCA Regular meeting at 8:19 p.m. Steve Getman seconded it. All were in favor, motion carried unanimously

Respectfully submitted,

Regina C. Robinson, Recording Secretary

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING